# BioArctic Policy - summary

## Artificial Intelligence (AI)

### What is our focus

BioArctic's AI policy establishes guidelines for the use of Artificial Intelligence (AI) tools within BioArctic. This policy aims to protect BioArctic against risks such as:

- Unauthorized disclosure of data, including personal data
- The possibility of tracing responses back to the AI tool
- Logging of conversations without proper consent
- Potential copyright infringement
- The occurrence of deficient or incorrect responses that may go undetected

### What does it mean

This policy applies to all AI tools used within BioArctic, with a particular focus on the following areas:

- **Compliance:** Guaranteeing that AI tool usage adheres to legal requirements and meets the expectations of stakeholders.
- **Information Security:** Protecting confidential and sensitive information from unauthorized access or leaks.
- **Ethics and Sustainability:** Promoting the ethical and sustainable use of AI tools within BioArctic's operations.
- **Quality and Efficiency:** Enhancing the quality and productivity of work processes through the strategic implementation of AI

### Whom does it concern

Within the framework of this policy, various roles within BioArctic are assigned specific responsibilities to ensure the secure and effective use of AI tools:

- **Employees**: Responsible for using AI tools in compliance with this policy and for completing the required AI training with approved results.
- **IT Department**: Accountable for authorizing the use of AI tools other than Hello AI and for maintaining the security of all AI applications.
- **Executive Management Team:** Charged with overseeing the adherence to this policy and guiding the strategic deployment of AI tools within the company.

Additional security protocols, detailed guidance, and procedural documentation may be developed as necessary.